

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 23<sup>rd</sup> March 2018</b>			
1.	<b>Attendees and apologies</b>			
		Pat Whyte, (Wiltshire Highways) Cllr David Jenkins, Cllr Gordon King, Cllr Russell Hawker, Cllr Jerry Wickham (Wiltshire Council), Cllr Mike Swabey (Edington PC), Cllr Francis Morland (Wesbury TC), Sarah Harris (Westbury TC), Carole King (BA13 CP), Kirsty Rose (Wiltshire Highways)		
	<b>Apologies</b>	Spencer Drinkwater, Liam Cripps (Wiltshire Council), Cllr Alison Irving (Dilton Marsh PC), Cllr Keith Youngs (Heywood PC)		
2.	<b>Notes of last meeting</b>			
		The minutes of the previous meeting were agreed at the Westbury Area Board meeting on the 1 <sup>st</sup> Feb 2018  <a href="http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MI d=11047&amp;Ver=4">http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MI d=11047&amp;Ver=4</a>		
3.	<b>Financial Position</b>			
		The remaining allocation for 2017/18 is £920 Footpath improvement funding = £6,192.12		

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue <a href="#">5417</a> White Horse Way, Westbury	KR has passed lining works for bar markings to be undertaken as part of the ad-hoc lining works package with costs to be recharged to CATG.	Await works to be undertaken  Added to works ticket with a recharge to CATG. Likely to be next financial year now	KR.
b)	Issue <a href="#">5129</a> - Bratton Road Westbury (White Horse Viewing Area)	Substantive bid successful. Awaiting topographical survey.	Works package to be prepared	KR
c)	Issue <a href="#">5218</a> Wellhead Drove, Westbury	KR and PW met on site to review highway boundary and possible amendments to increase visibility. Vegetation has been cut back greatly improving visibility to the right when exiting the junction. Works to adjust levels to allow further clearance would not improve visibility due to the geometry of the carriageway.	No further action. Area Board to note update	AB
d)	Penwood Close and Station Road	Concerns raised relating to lack of dropped kerbs within Penwood Close. KR contacted Selwood. Awaiting review from Selwood & confirmation of their financial contribution and permission for works on Selwood owned land. KR requested a 50/50 financial split – this would be £800 contribution from Selwood. .	Selwood happy to give permission for dropped kerbs. Selwood will not offer a financial contribution.  Area Board to challenge the no contribution. KR & LC to draft a letter.	KR/LC
e)				
<b>5.</b>	<b>Other Priority schemes</b>			

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a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	Works scheduled to commence 4 <sup>th</sup> April with road closure in place.	Await works completion	KR
b)	Issue <a href="#">4927</a> Church Lane, Westbury Leigh	Awaiting Ringway to complete the work. Due to be complete by end of March.	Area board to note update	AB
c)	Issue <a href="#">5088</a> Bitham Mill – Signing  (to move to top 5 priority scheme)	KR presented proposal for additional/amended street name plates designed to reduce the confusion regarding Bitham Mill and Bitham Mill Courtyard. The cost estimate for the works is £1500. CATG agreed to fund in 2018/19 financial year subject to a 25% contribution from Westbury Town Council. Proposal to be taken to Westbury Town Council HP&D committee.	Proposal to be discussed by WTC to determine support and funding contribution. Scheme requires £1500 (£375 Westbury Town Council and £1125 CATG)	WTC
d)	Issue <a href="#">5608</a> The Ham Cottages to Hawkeridge Road	Substantive bid successful. Topographical survey received. It was agreed that the footway construction would go ahead and is to be considered separate to the concerns raised by Heywood Parish Council regarding bus routing and the Station Rd overbridge.  The additional items relating to the concerns raised by HPC are noted under 'other items' for the purpose of this note tracker.	KR to progress design and issue works package.	KR
e)	Issue <a href="#">5625</a> , <a href="#">5627</a> and <a href="#">5630</a> – Old Dilton	Concerns raised regarding increased traffic levels due to wedding venue	KR to visit the venue along with local member GK.	
f)	Issue <a href="#">5633</a> Chalford Westbury	Leanne Homewood (Speedwatch Co-ordinator) hasn't had any volunteers come forward to take part in CSW.	Area board to note update	AB

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g)	<p>Issue 5644 The Mead Lakes, Westbury</p> <p>(to move to top 5 priority scheme)</p>	<p>Funding of £750 confirmed from WTC. KR to issue works package for construction in 18/19 financial year.</p>	<p>KR to issue works package.</p>	
h)	<p>Issue <a href="#">5674</a> Coulston – 20mph request</p>	<p>Assessment undertaken and circulated with note tracker. The criteria is met for a 20mph speed limit with signing and road markings. Estimated implementation cost of £10,000.</p> <p>Cllrs felt the costs were high and Coulston PC would be unable to provide a £2500 contribution. The scheme cost does not exceed the CATG budget allocation for the 18/19 financial year therefore it would not be possible to make a substantive bid.</p> <p>It was explained that an application could be made either by CATG, Coulston Parish Council or as a Councillor led initiative to the Area Board grant system for a financial contribution to the scheme,. KR also explained that other areas had undertaken community fundraising events to raise monies toward CATG schemes.</p> <p>Cllr Wickham is to discuss the proposed speed limit changes with Coulston PC and report back to CATG.</p>	<p>Cllr Wickham to discuss with Coulston PC.</p>	<p>JW</p>
i)	<p>Issue <a href="#">5809</a> A350 Westbury (West End/Market Place)</p>	<p>Concerns regarding vehicle speeds, including HGVs, and narrow footways.</p> <p>Collision history indicates none of the collisions in the past 3 years have been speed related. Driver errors and weather conditions have been identified by the Police as a factor.</p>	<p>No further action to be taken in relation to vehicle speeds. Area board to note update.</p>	<p>AB</p>

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		Metrocount undertaken on West End, east of Doggetts Lane, from 9 <sup>th</sup> – 18 <sup>th</sup> Jan 2018. Speeds recorded 85 <sup>th</sup> ile 25.7mph and mean speeds of 22.7mph.		
j)	Issue <a href="#">5874</a> Footway/path conditions, Westbury	Pat Whyte has reviewed both Frogmore Road and Castle View and Atkins have provided cost estimates for the required works. The costs are estimate at £4,236 and £5,355 respectively. This exceeds the available budget however it is expected as part of the funding initiative that Westbury Town Council should provid a financial contribution. The CATG proposed WTC be asked to contribute £3398.88 to allow both footway schemes to take place. If WTC are unable to contribute this amount, it is asked to indicate which of these footway schemes should take priority for funding. PW indicated that the Castle View footway is in poorer condition than Frogmore Road.	WTC to discuss and agree funding/priority scheme.	WTC
<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue <a href="#">6053</a> Speeding on B3098 Baynton House Lodge	<i>Speed on this road has been an issue for many years</i>  <i>It affects adjacent land owners and motorists using the road. Whilst this is governed now by a 50mph limit there was a single vehicle fatal collision in this vicinity a few years ago. The view is that the limit is inappropriate at this section of the B3098</i>	Metrocount to be undertaken	
b)	Issue <a href="#">6161</a> Bratton Road, Westbury – Alfred Street to Laverton Building	<i>Last week with one grandson in a pushchair and one grandson 412 walking beside me we walked from the top of Alfred Street to The Laverton in Westbury. Where the road narrows to just under two lanes I had a very scary moment when a lorry came up from behind us and went past at some speed. I actually felt the wing mirror whistle past the top of my head as the lorry was</i>	Issue withdrawn by issue raiser	

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		<i>so close into the pavement the large mirror was overhanging it. The down draft was considerable. I walk this piece of road at all times of day and in both directions at least three times a week as I am a Westbury Town Councillor and I feel that having experienced the scariness of this moment I needed to bring it to your attention. Traffic lights like those in Westbury Leigh would be the perfect answer but failing that a 20mph speed limit through that section and a sign saying Road narrows to single line of traffic would help enormously</i>		
c)	Issue <a href="#">6153</a> Mane Way, Westbury  (to move to top 5 priority scheme)	<i>The grass verge on Mane Way Westbury. Delivery lorries for the shops located here have been parking on the grass verge when making deliveries and this has destroyed the grass.  Westbury Councillors would like to put some posts on this verge to stop vehicles parking on the grass.</i>	KR to determine feasibility and cost. WTC have agreed funding contribution up to £500.	KR
d)	Issue <a href="#">6155</a> A350 West End  (to move to top 5 priority scheme)	<i>There is an increase in the number of large vehicles mounting the kerb on the A350 West End Westbury as well as an increase in the distance the pavement is mounted. I have photographic evidence. Also note that on the roundabout where Haynes Road Station Road and West End meet as the large vehicles turn into West End the corner of their trailer often protrudes onto the pavement.</i>  This has been discussed by Westbury HP&D who would like CATG to consider the installation of bollards or railings on West End outside of the Bridal Shop and between the Market Place and Edward St junctions.	KR to determine feasibility and cost.	KR
e)	Issue <a href="#">6192</a> Westbury to Bratton (links to 6161)  (to move to top 5 priority scheme)	<i>This is gateway route into Westbury from Bratton that is busy and too narrow in places. This includes the carriageway and the pedestrian footway. Because of this pedestrians walking through the narrows are often put under pressure because they feel that they are too close to road vehicles especially larger vans lorries and they think they are travelling faster than they might be.</i>	KR to determine feasibility and likely costs.	KR

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		<p><i>Although it is a gateway I would like to discourage vehicular use reduce speeds the perception of speed and improve the perception of pedestrian safety. We might do this by constructing flyout spot not bumps along the road.</i></p> <p>CATG discussed and agreed it would be beneficial to investigate the feasibility of footway build-outs/priority working system</p>		
<b>7.</b>	<b>Other items</b>			
a)	Edward Street, Westbury	Carole King raised concerns regarding vehicles contravening the one-way system from Edward Street toward High Street. PW to discuss sign lighting with Atkins street lighting.	PW	
b)	Bus layover, B3097 Hawkeridge Road and Link Road	<p>Heywood PC are concerned that following the re-routing of the 265 service, First bus now use the stops on the B3097 near Link Road entrance to WWTE as a layover/driver changeover location. The buses are stationary for a number of minutes and result in vehicles overtaking where visibility is poor. This is a particular issue on the Trowbridge bound side of the carriageway as heavy goods vehicles exiting the estate are then required to negotiate passing the bus with limited visibility of oncoming vehicles.</p> <p>KR is to re-iterate these concerns with Passenger Transport and encourage discussion with First to review these practices.</p>	KR/Passenger Transport	

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c)	Exemption for services buses – Station Road overbridge, Westbury	<p>Heywood Parish Council would like Wiltshire Council to consider the provision of an exemption to the 7.5t weight limit on Station Road overbridge for public service vehicles in order to allow buses to be routed along Station Road to serve The Ham.</p> <p>KR explained that advice from Julian Haines, Principal Technical Officer dealing with Highway Structures, was that due to the weight limit being a structural limit, an exemption is not possible. Public service vehicles have a similar axle weight to HGVs and as such it is not possible to structurally differentiate between the two.</p> <p>Discussion took place regarding the structural limit, PSV exemptions and the desire for works to upgrade the structure to allow removal of the weight limit. Two votes were taken following discussion, these were:</p> <ol style="list-style-type: none"> <li>1) To pursue the removal of weight limit on Station Road overbridge – Decision not to pursue</li> <li>2) To pursue exemption for public service vehicles – Decision not to pursue</li> </ol> <p>It was agreed that KR would circulate response from Julian Haines regarding the Station Road overbridge/</p>	<p>Area board to note decisions taken.</p> <p>KR to circulate response re overbridge.</p>	
8.	<b>Date of Next Meeting: 25<sup>th</sup> May 2018, 10:00, The Laverton Westbury</b>			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose



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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**